

**TOWN/VILLAGE OF NORTHFIELD
BOARD OF TOWN SELECTMEN
BOARD OF VILLAGE TRUSTEES
BUDGET MEETING #2
Minutes of December 17, 2013**

- I. ROLL CALL.** Town Manager Rob Lewis, Chair John Quinn, Town Selectmen Chris Bradley, Brad Denny Matt Gadbois, and Ken Goslant (absent); Village Trustee Dennis Donahue and Acting Village Manager Stephen Fitzhugh. Also present were Finance Director Laurie Baroffio and resident Sonya Bourne.

Chair Quinn called the meeting to order at 6:05 p.m.

II. PUBLIC PARTICIPATION: None.

III. BUDGET WORK SESSION The following budgets were discussed as follows:

- a. Board of Civil Authority** – uneventful discussion
- b. Accounting** – uneventful discussion
- c. Manager**
 - i. Item 503 (Vehicle Allowance) was discussed in relation to the new incoming Manager, no decision made
 - ii. Item 712 (Public Officials/Crime/ Employ Insur) was discussed with Manager Lewis reviewing our insurance further
 - iii. Item 714 (Mileage) was also discussed in relation to the new incoming Manager, no decision made
- d. Support Services**
 - i. Item 607 (Annual Reports) was discussed, no decision made
 - ii. Item 6471 (Green Mountain Transit) was discussed, with both Chair Donahue and Chair Quinn taking on the job of contacting GMTA to work on a schedule more conducive to Northfield
- e. Library (Building Only)**
 - i. Item 710 (Bldg/Prop/Boiler Insur.) was discussed, Manager Lewis will review our insurance further
 - ii. Item 802 (Heating Fuel) was discussed with general agreement that we need to re-visit an energy audit for this building
- f. Recreation Committee** – Uneventful Discussion

IV. PUBLIC PARTICIPATION: Non-agenda items. There was none.

- V. ADJOURNMENT.** Motion by Selectman Bradley, seconded by Selectman Goslant to adjourn. **Motion passed 5-0-0.**

The budget meeting adjourned at 8:20 p.m.

Respectfully submitted,



Chris Bradley, Acting Clerk

These minutes are subject to approval at the next regular meeting